

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: MAINTENANCE CONTRACTS REPORT (FAC30050)

DESCRIPTION AND CONTENTS: A cumulative listing of an agency's fixed assets (owned or leased) that are covered by maintenance contracts, or those assets that have undergone repair, even though not covered by maintenance contracts. Details provided for each asset listed include nomenclature code; inventory number; item description; location; responsible position; maintenance contract number; contract inception, expiration, and renewal dates; vendor identification; and cumulative maintenance cost.

PURPOSE: To provide information that will facilitate repair versus replace decisions, as well as decisions regarding future maintenance contracting.

ASSET CATEGORIES: Buildings  
Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Maintenance Contracts Report is generated on demand, i.e., at the request of the agency.

ORDER OF DATA: Assets listed on this report are grouped according to organization, e.g., department. Within organization, the assets are then listed according to nomenclature code within contract renewal date.

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PROGRAM - FAC300  
 REPORT - FAC30050  
 AGENCY PAGE 3  
 AGENCY NO. 131

COMMONWEALTH OF VIRGINIA - DEPARTMENT OF VETERANS' AFFAIRS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 \*\*\* MAINTENANCE CONTRACTS REPORT \*\*\*

RUN DATE 7/22/93  
 RUN TIME 19.08.19  
 REPORT PAGE 3

ORGANIZATION: 100

NOMENCLATURE CODE	INVENTORY NUMBER	ITEM DESCRIPTION	*** RESPONSIBILITY ***	CONTRACT NUMBER	**** INCEPTION	CONTRACT DATES EXPIRATION	**** RENEWAL
01100000100	131000001	SHENADOH AVE	POSITION: 00001 DESCRIPTION: DIRECTOR LOC INFO--FIPS: 770 BLDG: CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000
01100000100	131001455	SHENANDOAH AVE	POSITION: 0001 DESCRIPTION: DIRECTOR LOC INFO--FIPS: 770 BLDG: CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000
04400010300	131000138	CREDENZA	POSITION: 0001 DESCRIPTION: DIRECTOR LOC INFO--FIPS: 770 BLDG: 00001 CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000
04400010800	131000135	DESK	POSITION: 0001 DESCRIPTION: DIRECTOR LOC INFO--FIPS: 770 BLDG: 00001 CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000
04400023900	144000113	WORD PROCESSOR	POSITION: 0005 DESCRIPTION: EX SEC SENIOR LOC INFO--FIPS: 770 BLDG: 00001 CUMULATIVE MAINTENANCE COST: RM: 1012 .00		00000000	00000000	00000000
07410011900	131000157	CPU	POSITION: 00019 DESCRIPTION: VET CLAIMS REPRESENTAT LOC INFO--FIPS: 770 BLDG: 00001 CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000
07410011900	131000172	MICROCOMPUTER	POSITION: 0085 DESCRIPTION: SECRETARY LOC INFO--FIPS: 770 BLDG: 00001 CUMULATIVE MAINTENANCE COST: RM: .00		00000000	00000000	00000000

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## 600 Grant Management Reporting

To provide an agency with information regarding fixed assets purchased with grant or contract funds, the fixed assets system provides users with the Asset by Grant/Contract Number Report (FAC30030). Details provided on this report are intended to facilitate the preparation of reports that may be required by grantors at the termination of a grant or contract.

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**REPORT NAME:** ASSET BY GRANT/CONTRACT NUMBER REPORT (FAC30030)

**DESCRIPTION AND CONTENTS:** A detailed listing of all fixed assets purchased in part or in whole with grant or contract funds. Details included for each asset listed include item description, inventory number, funding source(s) and amount(s), location and responsible position.

**PURPOSE:** To provide an agency with information regarding fixed assets purchased with grant or contract funds. Such information should facilitate preparation of reports that may be required by grantors at the termination of a grant or contract.

**ASSET CATEGORIES:** Buildings  
Improvements Other Than Buildings  
Equipment (Controlled and Capitalized)

**FREQUENCY OF DISTRIBUTION:** The Asset by Grant/Contract Number Report is distributed on demand, i.e., at the request of an agency.

**ORDER OF DATA:** Assets included on the Asset by Grant/Contract Number Report are listed according to inventory number within grant/contract number.

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COMMONWEALTH OF VIRGINIA - SOUTHWESTERN VIRGINIA TRAINING CENTER  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 \*\*\* ASSET BY GRANT/CONTRACT NUMBER REPORT \*\*\*

RUN DATE 9/27/91  
 RUN TIME 19:48:04  
 REPORT PAGE 1

PROGRAM - FAC300  
 REPORT - FAC30030  
 AGENCY PAGE 1  
 AGENCY NO. 738

GRANT NR: 89-313  
 Nomenclature Item Description  
 CODE

INVENTORY NUMBER	SAC ORG	AMOUNT	FUND	SAC ORG	AMOUNT	OWN AVL CMD RESPONSIBLE CD CD CD POSITION
08400025300	000000802	20 000	1,890.48	00 000	00 000	.00 A U 0 034
VIDEO CASSETTE RECORDER						.00 BLDG:00001 FLR:
SONY VP2800						.00 WING: NM: 00318 FIPS: 038
RECORDS BLACK AND WHITE						
OR NTSC COLOR						
08400028200	000000807	20 000	700.00	00 000	00 000	.00 A U 0 034
COLOR MONITOR/RECEIVER						.00 BLDG:00001 FLR:
SONY MODEL CVM-1750						.00 WING: NM: 00318 FIPS: 038
08400029300	000000808	20 000	1,480.00	00 000	00 000	.00 A U 0 034
SONY VIDEO CASSETTE						.00 BLDG:00001 FLR:
RECORDER						.00 WING: NM: 00278 FIPS: 038
08400028200	000001488	20 000	700.00	00 000	00 000	.00 A U 0 034
SONY COLOR MONITOR						.00 BLDG:00010 FLR:
RECEIVER CVM-1750						.00 WING: NM: 00144 FIPS: 038
MODEL JVC7860UM						
08400028000	000001488	20 000	1,380.48	00 000	00 000	.00 A U 0 034
SONY VIDEO CASSETTE						.00 BLDG:00010 FLR:
PLAYER- PLAYS BLACK &						.00 WING: NM: 00147 FIPS: 038
WHITE OR COLOR						
08400029600	000001498	20 000	818.00	00 000	00 000	.00 A U 0 034
SONY VIDEO CAMERA						.00 BLDG:00010 FLR:
MODEL /AVC-3280						.00 WING: NM: 00144 FIPS: 038
18 MMFL. 8 LENS HARDWARE						
08400020700	000001497	20 000	818.00	00 000	00 000	.00 A U 0 034
VIDEO CAMERA						.00 BLDG:00001 FLR:
						.00 WING: NM: 00278 FIPS: 038
08400028300	000001798	20 000	1,890.48	00 000	00 000	.00 A U 0 034
VIDEO CASSETTE RECORDER						.00 BLDG:00008 FLR:
SONY VP2810-RECORDS BLACK						.00 WING: NM: 00143 FIPS: 038
WHITE OR COLOR						
AUDIO & VIDEO OUTPUT						
08400002000	000002081	20 000	28,248.00	00 000	00 000	.00 A U 0 018
VAN, 1982 CHEVROLET, PAID						.00 BLDG:00010 FLR:
OUT OF 89-313 GRANT POLAR						.00 WING: NM: FIPS: 038
WHITE WITH TURTLE TOP						
GRANT ITEM COUNT:	9					
AGENCY ITEM COUNT:	9					

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## 700 Financial Accounting and Reporting

Reports produced within this category have been designed to meet the State's financial accounting and reporting needs as expressed in Statement No. 1 of the National Council of Governmental Accountants. These reports will be used to present fixed asset account group information on the State's combined balance sheet as well as to indicate when State assets have been fully depreciated. An additional function of this report group is to provide the detail and summary information regarding depreciation expense/use allowance that an agency utilizes in developing its indirect cost proposal. Reports produced within this group are as follows:

- Schedule of General Fixed Assets by Funding Sources (FAC733)
- Schedule of General Fixed Assets by Function and Subfunction (FAC731 and FAC741)
- Monthly Schedule of Changes in General Fixed Asset by Function/Subfunction (FAC732 and FAC742)
- Annual Schedule of Changes in General Fixed Assets by Function/ Subfunction (FAC734 and FAC744)
- Straight Line Calculation Audit Report (FAC32010 and FAC32020)
- Fully Depreciated Asset Report (FAC32050)
- Purged Asset Report (FAC32060)

**NOTE:** See also Subsection 800, "System Control Reports," FAC730, Financial Reporting File Balances. This may also be considered an important report for financial accounting and reporting purposes.

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REPORT NAME: SCHEDULE OF GENERAL FIXED ASSETS BY SOURCES  
(FAC 733)

DESCRIPTION AND CONTENTS: General Fixed Assets: Funding sources for land, buildings and improvements, improvements other than buildings, equipment, construction in progress, and total general fixed assets. Investment in General Fixed Assets From: General obligation bonds, federal grants, non-federal grants, general fund revenues, special fund revenues, gifts, local funds, and total investment in general fixed assets.

PURPOSE: Provide the data required for the preparation of the supplemental schedules recommended for the CAFR.

ASSET CATEGORIES: Land  
Buildings  
Improvements  
Equipment  
Construction in Progress

ORDER OF DATA: Agency

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 RUN TIME 19:56:11  
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COMMONWEALTH OF VIRGINIA DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 \*\*\* SCHEDULE OF GENERAL FIXED ASSETS BY SOURCES \*\*\*

AS OF 06/30/89

PROGRAM - FAC733  
 REPORT - FAC733  
 AGENCY PAGE 1

602 DEPT OF MEDICAL ASSISTANCE SERVICES

----- GENERAL FIXED ASSETS -----  
 EQUIPMENT 1,978,548.51

TOTAL GENERAL FIXED ASSETS 1,978,548.51

----- INVESTMENT IN -----  
 GENERAL FIXED ASSETS FROM  
 FEDERAL GRANT 987,482.32  
 GENERAL FUND REVENUES 991,086.18

TOTAL INVESTMENT IN  
 GENERAL FIXED ASSETS 1,978,548.51



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REPORT NAME: SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND SUBFUNCTION (FAC 731 AND FAC 741)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, land, buildings, improvements other than buildings, equipment, subfunction total, function total, total general fixed assets allocated to function, construction in progress, and total general fixed assets.

PURPOSE: Provide the data required for the preparation of the supplemental schedules recommended for the CAFR.

ASSET CATEGORIES: Land  
Buildings  
Improvements  
Equipment  
Construction in Progress

ORDER OF DATA: Agency  
Function  
Subfunction

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PROGRAM - FACT31  
 REPORT - FACT31  
 AGENCY PAGE 1

COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 \*\*\* SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND SUBFUNCTION \*\*\*

RUN DATE 7/20/89  
 RUN TIME 14:10:12  
 REPORT PAGE 127

602 DEPT OF MEDICAL ASSISTANCE SERVICES  
 AS OF 06/30/89

FUNCTION 04 INDIVIDUAL AND FAMILY SERVICES

CD DESCRIPTION	TOTAL	LAND	BUILDINGS	IMPROVEMENTS OTHER THAN BUILDINGS	EQUIPMENT
03 STANDARDS OF LIVING	1,978,848.81	.00	.00	.00	1,978,848.81
TOTAL FUNCTION 04	1,978,848.81	.00	.00	.00	1,978,848.81
TOTAL GENERAL FIXED ASSETS ALLOCATED TO FUNCTIONS	1,978,848.81	.00	.00	.00	1,978,848.81
CONSTRUCTION IN PROGRESS	.00				
TOTAL GENERAL FIXED ASSETS	1,978,848.81				

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COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM *** STATEWIDE SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND SUBFUNCTION *** AS OF 08/30/89				RUN DATE 7/20/89 RUN TIME 18:24:47 REPORT PAGE 1	
COMMONWEALTH OF VIRGINIA					
FUNCTION 01 EDUCATION					
----- SUBFUNCTION -----					
CD DESCRIPTION	TOTAL	LAND	BUILDINGS	IMPROVEMENTS OTHER THAN BUILDINGS	EQUIPMENT
01 ELEM/SEC EDUC. INST. SUPRV. & ASSIST	40,652,724.87	958,955.19	24,368,089.00	2,084.00	18,723,596.48
02 FIN ASSIST. FOR ELEM. SEC. POST-SEC EDU	1,029.90	.00	.00	.00	1,029.90
03 HIGHER EDUCATION	59,837,310.87-	331,200.00-	94,394,684.97-	9,012,886.00-	101,450.10
04 CULTURAL AND SCIENCE EDUCATION	29,680,383.81	9,305,000.00	21,188,481.49	.00	3,209,932.38
TOTAL FUNCTION 01	10,696,827.21	9,922,756.19	9,861,154.92-	9,010,782.00-	19,036,006.84
FUNCTION 03 ADMINISTRATION OF JUSTICE					
01 CRIME DETERRENCE SUPPRESSION AND CONTROL	94,830,719.00	292,372.00	8,043,091.89	71,804.20	48,223,450.91
02 ADJUDICATION	14,008,054.90	.00	.00	.00	14,008,054.90
03 CONFINEMENT AND COMMUNITY CUSTODY	228,889,092.49	27,191,954.48	164,803,804.98	989,352.14	38,000,280.89
TOTAL FUNCTION 03	297,223,866.39	27,484,326.48	172,846,896.87	990,956.34	96,231,786.70
FUNCTION 04 INDIVIDUAL AND FAMILY SERVICES					
01 DISEASE RESEARCH, PREVENTION AND CONTROL	1,153,988.73	.00	48,298.00	.00	1,108,673.73
02 DETECTION, DIAGNOSIS AND TREATMENT	200,470,894.14	17,007,848.32	162,473,881.08	4,984,018.89	38,004,568.88
03 STANDARDS OF LIVING	47,154,690.97	1,592,082.34	20,190,445.44	94,341.00	25,277,822.19
TOTAL FUNCTION 04	248,779,353.84	18,999,930.66	182,709,401.49	5,078,988.89	62,391,064.80
FUNCTION 05 RESOURCE AND ECONOMIC DEVELOPMENT					
01 RESOURCE MANAGEMENT	142,823,821.87	96,429,985.41	23,875,346.29	24,473,081.17	37,745,418.00
02 ECON DEVELOPMENT, PROMOTION & IMPROVEMENT	8,998,703.73	84,836.00	1,823,050.40	.00	7,051,117.33
03 CONSUMER AFFAIRS	12,158,034.08	111.83	3,488,826.93	.00	8,669,086.32

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REPORT NAME: MONTHLY SCHEDULE OF CHANGES IN FIXED ASSETS BY  
FUNCTION/SUBFUNCTION (FAC 732 AND FAC 742)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, dollar values for general  
fixed assets on July 1st each year, additions, deductions, general  
fixed assets on June 30th each year, function total, construction in  
progress, and total general fixed assets.

PURPOSE: Currently utilized by DOA for analysis purposes.

ASSET CATEGORIES: Land  
Buildings  
Improvements  
Equipment  
Construction in Progress

ORDER OF DATA: Agency  
Function  
Subfunction

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PROGRAM - FACT32  
 REPORT - FACT32  
 AGENCY PAGE 1

COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION  
 AS OF 06/30/89

602 DEPT OF MEDICAL ASSISTANCE SERVICES  
 04 INDIVIDUAL AND FAMILY SERVICES

----- SUBFUNCTION -----	GENERAL FIXED ASSETS 7/01/88	ADDITIONS	DEDUCTIONS	GENERAL FIXED ASSETS 6/30/89
CO DESCRIPTION				
03 STANDARDS OF LIVING	887,889.09	1,090,959.42	.00	1,978,848.51
TOTAL FUNCTION	887,889.09	1,090,959.42	.00	1,978,848.51
CONSTRUCTION IN PROGRESS	.00	.00	.00	.00
TOTAL GENERAL FIXED ASSETS	887,889.09	1,090,959.42	.00	1,978,848.51

RUN DATE 07/21/89  
 RUN TIME 10:38:11  
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COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM MONTHLY SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION COMMONWEALTH OF VIRGINIA AS OF 08/30/93		COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM MONTHLY SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION COMMONWEALTH OF VIRGINIA AS OF 08/30/93		COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM MONTHLY SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION COMMONWEALTH OF VIRGINIA AS OF 08/30/93	
CD	SUBFUNCTION DESCRIPTION	GENERAL FIXED ASSETS 08/01/93	ADDITIONS	DEDUCTIONS	GENERAL FIXED ASSETS 08/30/93
00	TOTAL FUNCTION	.00	.00	.00	.00
	01 EDUCATION				
01	ELEM/SEC EDUC, INST, SUPRV, & ASSIST	31,725,121.10	25,708.12-	745.00	31,698,667.98
03	HIGHER EDUCATION	59,480,596.08-	64,906,154.18	4,874,280.20	551,287.90
04	CULTURAL AND SCIENCE EDUCATION	31,982,382.21	2,021,474.74	.00	33,983,836.95
	TOTAL FUNCTION	4,206,887.23	66,901,920.80	4,875,005.20	66,233,802.83
	03 ADMINISTRATION OF JUSTICE				
01	CRIME DETERRENCE, SUPPRESSION AND CONTR	77,899,864.17	2,437,096.58	1,060,133.62	79,276,827.13
02	ADJUDICATION	12,406,134.46	70,006.21-	894.00	12,335,232.25
03	CONFINEMENT AND COMMUNITY CUSTODY	182,998,662.69	11,484,672.91-	420,443.33	171,083,546.45
	TOTAL FUNCTION	273,304,661.32	9,117,584.54-	1,481,470.95	262,705,605.83
	04 INDIVIDUAL AND FAMILY SERVICES				
01	DISEASE RESEARCH, PREVENTION AND CONTR	1,790,411.58	190,085.00	1,000.00	1,979,476.58
02	DETECTION, DIAGNOSIS AND TREATMENT	220,206,334.99	2,280,397.59	1,224,283.13	221,262,449.45
03	STANDARDS OF LIVING	51,924,655.19	2,399,560.52	93,754.74	54,230,450.97
04	INTRAFUNCTIONAL FINANCIAL AID	561.00	.00	.00	561.00
	TOTAL FUNCTION	273,921,962.76	4,870,013.11	1,319,037.87	277,472,938.00
	05 RESOURCE AND ECONOMIC DEVELOPMENT				

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REPORT NAME: ANNUAL SCHEDULE OF CHANGES IN FIXED ASSETS BY  
FUNCTION/SUBFUNCTION (FAC 734 AND FAC 744)

DESCRIPTION AND CONTENTS: Agency, function code, subfunction code, dollar values for general  
fixed assets on July 1st each year, additions, deductions, general  
fixed assets on June 30th each year, function total, construction in  
progress, and total general fixed assets.

PURPOSE: Currently utilized by DOA for analysis purposes.

ASSET CATEGORIES: Land  
Buildings  
Improvements  
Equipment  
Construction in Progress

ORDER OF DATA: Agency  
Function  
Subfunction





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PROGRAM - FAC744 REPORT - FAC744		COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS FIXED ASSET ACCOUNTING AND CONTROL SYSTEM SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION/SUBFUNCTION		RUN DATE 05/25/93 RUN TIME 14:30:52 REPORT PAGE 2	
				AS OF 06/30/93	
05 RESOURCE AND ECONOMIC DEVELOPMENT					
-----	SUBFUNCTION	-----	GENERAL FIXED		
CD	DESCRIPTION		ASSETS 7/01/92	DEDUCTIONS	GENERAL FIXED
					ASSETS 6/30/93
01	RESOURCE MANAGEMENT	194,882,922.17	509,203.50-	938,302.51	163,435,418.16
02	ECON DEVELOPMENT, PROMOTION & IMPROVEMEN	10,395,265.26	672,883.85-	233,313.26	9,489,088.33
03	CONSUMER AFFAIRS	16,398,195.23	312,524.35-	22,330.78	16,083,340.10
	TOTAL FUNCTION	191,676,382.66	1,494,611.50-	1,193,946.57	188,987,824.59
06 TRANSPORTATION					
01	GROUND TRANSPORTATION	434,072,531.02	4,402,335.07	28,617,547.82	409,857,318.27
02	WATER TRANSPORTATION	231,472,380.27	1,277,685.24-	.00	230,194,695.03
03	AIR TRANSPORTATION	7,097,992.74	89,306.07	24,280.15	7,163,017.66
	TOTAL FUNCTION	672,642,904.03	3,213,954.90	28,641,827.97	647,215,030.96
07 GENERAL GOVERNMENT					
01	EXECUTIVE MANAGEMENT	4,576,987.73	393,087.89-	76,987.81	4,104,882.23
02	GENERAL SERVICES	105,272,104.72	715,011.34	835,253.50	105,151,892.56
04	LEGISLATIVE SERVICES	4,629,038.68	587,861.06-	.00	4,041,177.63
	TOTAL FUNCTION	114,478,111.13	265,947.40-	914,241.31	113,297,922.42
08 ENTERPRISES					
01	MANUFACTURING AND MERCANTILE SERVICES	22,645,330.52	338,139.95	35,645.24	22,947,825.23
02	SUPPORTIVE OPERATIONS	3,080,158.05	24,574.50-	.00	3,085,583.55
	TOTAL FUNCTION	25,735,488.57	313,585.45	35,645.24	26,013,408.78
09 CAPITAL PROJECTS					
01	CAPITAL PROJECTS	591,419,863.88	2,835,068.64	1,349,792.40	592,905,140.12

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REPORT NAME: STRAIGHT LINE CALCULATION AUDIT REPORT FORMAT 1 (FAC32010)

DESCRIPTION AND CONTENTS: A listing of depreciation information, detailed by fund, for depreciable assets within an agency. Specific information provided for each asset includes the amount funded by each source and the accumulated depreciation, depreciation expense and salvage value relating to that source. Assets funded by a single source are listed only once on the report, whereas assets funded by multiple sources appear more than once. NOTE: Fully depreciated assets, assets not owned by the agency, and assets costing less than \$500 are not considered depreciable and therefore are not included on this report.

PURPOSE: To provide detailed backup for summary information on the Indirect Cost Recovery Report (FAC32040), as well as for audit purposes.

ASSET CATEGORIES: Building  
Improvements Other Than Buildings  
Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Straight Line Calculation Audit Report Format 1 may be provided on a monthly, quarterly, semi-annual or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be distributed to each agency on an annual basis.

ORDER OF DATA: Data on the report is sequenced so that all depreciable assets for a given organization within an agency are listed together. Within each organization report section, assets are then listed according to General Ledger Account within fund code. Totals are provided for each General Ledger Account reflected on the report.

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COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 STRAIGHT LINE CALCULATION AUDIT REPORT FORMAT 1  
 AS OF JUNE 30, 1993

PROGRAM - FAC32002  
 REPORT - FAC32010  
 AGENCY PAGE 1

AGENCY NO. 181  
 ORGANIZATION:  
 FUND: 1800  
 GENERAL LEDGER ACCOUNT: 370

INVENTORY NUMBER	ACQUI DATE	USEFUL LIFE	MULTI FUND	FUNDING INFORMATION:	OWNSHIP CODE	ACCUMULATED DEPRECIATION	DEPRECIATION EXPENSE	SALVAGE VALUE
000019087	19930504	008	001	NO SOURCE: GENERAL FUND REVENUES ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM AMOUNT: 6,835.00	A	142.40	142.40	.00
000019088	19930520	008	001	NO SOURCE: GENERAL FUND REVENUES ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM AMOUNT: 6,485.00	A	134.48	134.48	.00
GENERAL LEDGER ACCOUNT # OF RECORDS:				2		276.88	276.88	.00
FUND # OF RECORDS:				2		276.88	276.88	.00
ORGANIZATION # OF RECORDS:				2		276.88	276.88	.00
AGENCY # OF RECORDS:				2		276.88	276.88	.00
FEDERAL (G) # OF RECORDS:				0		.00	.00	.00

RUN DATE 7/15/93  
 RUN TIME 12:07:00  
 REPORT PAGE 10

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: STRAIGHT LINE CALCULATION DEPRECIATION FORMAT 2 (FAC32020)

DESCRIPTION AND CONTENTS: A listing of depreciation information for depreciable assets within an agency. Specific information provided for each asset includes inventory number, item description, acquisition cost and date, useful life, actual life, salvage value, depreciation expense, accumulated depreciation, and an indicator for those assets whose funding was from more than one source. NOTE: This report lists each depreciable asset only once, regardless of the number of fund sources. Fully depreciated assets, assets not owned by the agency, and assets costing less than \$500 are not considered depreciable and therefore are not included on this report.

PURPOSE: To provide detailed backup for summary information on the Indirect Cost Recovery Report (FAC32040), as well as for audit purposes.

ASSET CATEGORIES: Buildings  
Improvements Other Than Buildings  
Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Straight Line Calculation Audit Report Format 2 may be provided on a monthly, quarterly, semi-annual, or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be distributed to each agency on an annual basis.

ORDER OF DATA: Data on the report is sequenced so that all depreciable assets for a given organization, e.g., department or division, within an agency are listed together. Within each organization report section, assets are then listed according to asset category. Totals are provided for each asset category reflected on the report.

Volume No. 3 - Automated System Applications	TOPIC NO.  70365
Function No. 70300 - FAACS Online	TOPIC  REPORTS
	DATE  9/1/93

PROGRAM - FAC32002  
 REPORT - FAC32020  
 AGENCY PAGE 1  
 AGENCY NO. 151  
 ORGANIZATION:  
 ASSET CATEGORY: EQUIPMENT  
 COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 STRAIGHT LINE CALCULATION AUDIT REPORT FORMAT 2  
 AS OF JUNE 30, 1993  
 RUN DATE 7/15/93  
 RUN TIME 12:07:00  
 REPORT PAGE 10

INVENTORY NUMBER	ACQUISITION DATE	USEFUL LIFE	ACTUAL LIFE	MULTI FUND	OWNSHIP CODE	ACQUISITION COST	SALVAGE VALUE	ACCUMULATED DEPRECIATION	DEPRECIATION EXPENSE
000019087	19930504 ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	008	001	NO	A	8,835.00	.00	142.40	142.40
000019088	19930520 ITEM DESC: LIGHTSHOW PRESENTATION SYSTEM	008	001	NO	A	8,455.00	.00	134.48	134.48
ASSET CATEGORY	# OF ITEMS:	2				13,290.00	.00	276.88	276.88
ORGANIZATION	# OF ITEMS:	2				13,290.00	.00	276.88	276.88
AGENCY	# OF ITEMS:	2				13,290.00	.00	276.88	276.88
G	# OF ITEMS:	0				.00	.00	.00	.00

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: FULLY DEPRECIATED ASSET REPORT (FAC32050)

DESCRIPTION AND CONTENTS: A detailed listing of an agency's fully depreciated assets. Specific information listed for each fully depreciated asset includes inventory number, item description, nomenclature code (see CAPP Volume 1, Topic No. 30315, "Nomenclature Codes"), acquisition date (YEAR/MO/DAY), useful life, actual life, acquisition cost, federal cost, net cost, accumulated depreciation, and salvage value.

PURPOSE: To provide agencies with information regarding fully depreciated assets, especially for use in negotiating use allowances.

ASSET CATEGORIES: Buildings  
Improvements Other Than Building  
Equipment (Capitalized)

FREQUENCY OF DISTRIBUTION: The Fully Depreciated Asset Report may be provided on a monthly, quarterly, semi-annual, or annual basis, depending on an agency's needs. If not requested on a more frequent basis, the report will be distributed to each agency on an annual basis.

ORDER OF DATA: Data on the report is sequenced so that all fully depreciated assets for a given organization within an agency are listed together. Within each organization report section, assets are then listed according to nomenclature code within asset category.

Volume No. 3 - Automated System Applications	TOPIC NO.  70365
Function No. 70300 - FAACS Online	TOPIC  REPORTS
	DATE  9/1/93

RUN DATE 7/15/93  
RUN TIME 12:07:00  
REPORT PAGE 214

COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
FULLY DEPRECIATED ASSET REPORT  
AS OF JUNE 30, 1993

PROGRAM - FAC32002  
REPORT - FAC32080  
AGENCY PAGE 1  
AGENCY NO. 151

ORGANIZATION: 00000882

ASSET CATEGORY: EQUIPMENT

NOMENCLATURE CODE	INVENTORY NUMBER	ACQI DATE	USEFUL LIFE	ACTUAL LIFE	ACQUISITION COST	FEDERAL COST	NET COST	ACCUMULATED DEPRECIATION	SALVAGE VALUE
ITEM DESC: IBM MPC; MITSUBISHI XC-1430C 84K W/128K QUAD BOARD W/KEYBOARD	000018813	19830501	008	011	2,883.20	.00	2,883.20	2,883.20	.00
OWNERSHIP CODE: A									
ITEM DESC: IBM 3174 CONTROL UNIT	000018062	19880314	005	008	2,100.00	.00	2,100.00	2,100.00	.00
OWNERSHIP CODE: A									
ITEM DESC: PS/2 8513 COLOR MONITOR A	000018045	19880830	008	008	2,853.95	.00	2,853.95	2,853.95	.00
OWNERSHIP CODE: A									
ITEM DESC: HARD DISK-20MB - SEE 18846 SEE APR / 88-008									
ITEM DESC: LAP TOP COMPUTER, WANG	000018328	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000014304	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000014308	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018241	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000017881	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018364	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAPTOP COMPUTER, WANG	000018366	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018366	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ON LOAN TO DS1A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018371	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018379	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018386	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018955	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000018957	19871207	005	008	4,181.34	.00	4,181.34	4,181.34	.00
OWNERSHIP CODE: A									
ITEM DESC: LAP TOP COMPUTER, WANG	000015887	19841008	007	008	18,000.00	.00	18,000.00	18,000.00	.00
OWNERSHIP CODE: A									
ITEM DESC: 288 REMOVABLE DISC DRIVE SEE DRIVE #33									
SERIAL #89873									
ITEM DESC: 288 REMOVABLE DISC DRIVE	000015898	19841008	007	008	18,000.00	.00	18,000.00	18,000.00	.00
OWNERSHIP CODE: A									
133									

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: PURGED ASSET REPORT (FAC32060)

DESCRIPTION AND CONTENTS: A listing of assets purged from the Fixed Asset Accounting and Control System. Information regarding disposed fixed assets is retained in FAACS for a period of three years following disposal after which it is automatically purged from the system. Detailed information for each purged asset reported on FAC32060 includes inventory number, nomenclature code, item description, acquisition date and cost, disposal date, and disposal code.

PURPOSE: To provide historical data regarding assets purged from FAACS.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Purged Record Report is generated each time fixed assets are purged from FAACS.

ORDER OF DATA: Assets reported on the Purged Record Report are listed according to asset category within organization, e.g., department.



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Function No. 70300 - FAACS Online	TOPIC <b>REPORTS</b>
	DATE 9/1/93

PROGRAM - FAC32002  
 REPORT - FAC32080  
 AGENCY PAGE 1  
 AGENCY NO. 151

COMMONWEALTH OF VIRGINIA - DEPARTMENT OF ACCOUNTS  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 PURGED RECORD REPORT  
 AS OF JUNE 30, 1993

RUN DATE 7/15/93  
 RUN TIME 12:07:00  
 REPORT PAGE 6

ORGANIZATION: 00000882  
 ASSET CATEGORY: EQUIPMENT

INVENTORY NUMBER	NOMENCLATURE CODE	ITEM DESCRIPTION	ACQUISITION DATE	ACQUISITION COST	DISPOSAL DATE	DISPOSAL CODE	OWNSHP CODE
000021080	07410006100	PLOTTER, DRAFT, PRG	18890810	2,234.00	18900825	S	
ASSET CATEGORY TOTAL:				2,234.00	# OF ITEMS:		1
ORGANIZATION TOTAL:				2,234.00	# OF ITEMS:		1
AGENCY TOTAL:				2,234.00	# OF ITEMS:		1

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Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

## 800 System Control Reports

System Control Reports are intended to provide agencies with the detail needed to monitor and control data input to the Fixed Asset Accounting and Control System, and to facilitate the reconciliation between CARS and FAACS. Specific reports provided for system control are as follows:

- Transaction Disposition Report - Valid Transaction Listing (FAC25001)
- Transaction Disposition Report - Error Transaction Listing (FAC27001)
- CARS Interface Activity Report (FAC710)
- Financial Reporting File Balances (FAC730) (Also may be considered important for financial accounting and reporting.)
- Summarized Totals by Asset Categories (FAC307, Option AA1)
- Transaction Activity Summary Report (FAC82001)

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: TRANSACTION DISPOSITION REPORT VALID TRANSACTION LISTING (FAC25001)

DESCRIPTION AND CONTENTS: A detailed listing of valid transactions input to the Fixed Asset Accounting and Control System. Detail provided on the Valid Transaction Listing includes the information coded by the agency on input documents (Forms 01-04), as well as system-generated warning messages regarding that information. A complete listing of warning messages (and error messages) appears in the FAACS Manual as APPENDIX D.

PURPOSE: To provide agencies with the detail needed to monitor and control data input to the Fixed Asset Accounting and Control System.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Controlled and Capitalized)

FREQUENCY OF DISTRIBUTION: The Transaction Disposition Report is distributed each time the Fixed Asset Accounting and Control System is updated.

ORDER OF DATA: Information on the Transaction Disposition Report is listed according to asset identification number within batch identification (agency list) number.

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Function No. 70300 - FAACS Online	<b>TOPIC</b> <div>REPORTS</div>
	<b>DATE</b> <div>9/1/93</div>

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PROGRAM - FAC250
REPORT - FAC25001
AGENCY PAGE 2

COMMONWEALTH OF VIRGINIA - VIRGINIA HIGHLANDS COMMUNITY COLLEGE
FIXED ASSET ACCOUNTING AND CONTROL SYSTEM
TRANSACTION DISPOSITION REPORT
VALID TRANSACTION LISTING

RUN DATE 8/25/93
RUN TIME 18:12:58
REPORT PAGE 292

AGENCY 298
BATCH ID F2860625
IDENTIFICATION 286ADJ001

FM LN 1.....2.....3.....4.....5.....6.....7.....8
04 01 04 2 298 286ADJ001
04 02 1 818 1500 101
04 03 2 819 1500 988 12838
04 04 3 848 1500 101
04 05 4 825 1500 988 12836
04 06 5 822 1500 101
04 07 6 826 1500 101
04 08
04 09

40 000003802250
80 000003802250
90 000004147886
90 000004147886
40 000113324802
80 000113324802

WARNING MESSAGES
W118 IDENTIFICATION NUMBER IS NOT NUMERIC

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Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

**REPORT NAME:** TRANSACTION DISPOSITION REPORT ERROR TRANSACTION LISTING (FAC27001)

**DESCRIPTION AND CONTENTS:** A detailed listing of transactions submitted for input to the Fixed Asset Accounting and Control System, but rejected by the system because of erroneous data. Detail provided on the Error Transaction Listing includes the information coded by the agency on input documents (Forms 01-04), as well as system-generated error messages indicating why that information has been rejected. A complete listing of error messages (and warning messages) appears in the FAACS Manual as APPENDIX D.

**PURPOSE:** To provide agencies with the detail needed to monitor and control data input to the Fixed Asset Accounting and Control System.

**ASSET CATEGORIES:** Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Controlled and Capitalized)

**FREQUENCY OF DISTRIBUTION:** The Transaction Disposition Report is distributed each time the Fixed Asset Accounting and Control System is updated.

**ORDER OF DATA:** Information on the Transaction Disposition Report is listed according to asset identification number within batch identification (agency list) number.

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	DATE  9/1/93

PROGRAM - FAC270  
 REPORT - FAC27001  
 AGENCY PAGE 1  
 COMMONWEALTH OF VIRGINIA - DEPARTMENT OF GENERAL SERVICES  
 FIXED ASSET ACCOUNTING AND CONTROL SYSTEM  
 TRANSACTION DISPOSITION REPORT  
 ERROR TRANSACTION LISTING  
 RUN DATE 7/12/93  
 RUN TIME 18:24:52  
 REPORT PAGE 1

AGENCY 194  
 BATCH ID F1940712  
 IDENTIFICATION 93--14792  
 FM LN 1.....1.....2.....3.....4.....5.....6.....7.....8  
 04 01 04 2 194 93--14792 14792 47 000020783511  
 04 02 1 622 920 1500 998

WARNINGS FOR ABOVE DOCUMENTS:

W118 IDENTIFICATION NUMBER IS NOT NUMERIC

ERRORS FOR ABOVE DOCUMENTS: AGENCY NO. 194 ASSET CATEGORY IDENTIFICATION NUMBER 93--14792 ACTION CODE 3

STATUS ELEMENT  
 NUMBER

( ) 40208 FORM NO 4 LINE NO 02  
 DATA WHICH IS IN ERROR: 14792  
 ERROR MESSAGE : E221 PROJECT CODE IS INVALID

-----COMMENTS-----

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: CARS INTERFACE ACTIVITY REPORT (FAC710)

DESCRIPTION AND CONTENTS: A detailed listing of transactions for capitalized assets entered into the Fixed Asset Accounting and Control System. Individual line items on the "CARS Interface Activity Report" are summarized by program number within transaction code. These summary totals, labeled "DETAIL SEQ NO X" on FAC710, are posted to CARS and agree with transaction amounts listed on CARS 401W, the Weekly Report of Transactions Posted. Similarly, the monthly total for these amounts agrees with the total fixed asset activity indicated on the Trial Balance of General Ledger Accounts by Agency, Fund Detail, CARS 402.

PURPOSE: To facilitate reconciliation between CARS and FAACS.

FREQUENCY OF DISTRIBUTION: Variable. The CARS Interface Activity Report is generated each time FAACS transactions for capitalized assets are posted to CARS, which may occur as frequently as daily. If an agency enters transactions which will post to CARS, they will receive a copy of the report when it is generated.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Capitalized Only)

ORDER OF DATA: Activity on the CARS Interface Activity Report is listed according to transaction code. Within transaction code, activity is listed according to program and project numbers.

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Function No. 70300 - FAACS Online	TOPIC  REPORTS
	DATE  9/1/93

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PROGRAM - ACTBF710
REPORT - ACTBF710
AGENCY PAGE 1

COMMONWEALTH OF VIRGINIA DEPARTMENT OF ACCOUNTS
FIXED ASSET ACCOUNTING AND CONTROL SYSTEM
*** CARS INTERFACE ACTIVITY REPORT ***
AS OF 07/15/93

RUN DATE 7/15/93
RUN TIME 15.41.2
REPORT PAGE

151 DEPARTMENT OF ACCOUNTS
FISCAL YEAR: 93 FISCAL MONTH: 12

TRAN FUND/ PROG PROJECT FUND REV TRANS ACTION ASSET ID NOMENCLATURE BATCH ID VOUCHER NO PO/REQ NO ERR
CODE DETAIL NO NO NO SRCE CD AMOUNT CATEGORY NUMBER CODE CODE FAACDEPR 15131372 3032017
840 15 00 749 00000 40 142.40 4 000019087 08400028000 FAACDEPR 15131470 3032188
840 15 00 749 00000 40 134.48 4 000019088 08400028000
840 15 00 749 00000 278.88 DETAIL SEQ NO 1

***** DATA *****
***** TYPE DATE TYPE NO SEC NO AMOUNT BATCH COUNT DETAIL REC READ
A 930715 F 000 00000 278.88 1 2

AGENCY-TOTAL 278.88 SUMMARY RECORDS 1 DETAIL RECORDS 2 BATCHES CREATED 1

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Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: FINANCIAL REPORTING FILE BALANCES (FAC730)

DESCRIPTION AND CONTENTS: A monthly report on General Ledger account balances relating to fixed assets. Information provided for each General Ledger Account listed on the report includes beginning balance, total debit transactions for the month, total credit transactions for the month, and ending balance.

PURPOSE: To facilitate reconciliation between CARS and FAACS.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Capitalized Only)

FREQUENCY OF DISTRIBUTION: The Financial Reporting File Balances Report is distributed on a monthly basis.

ORDER OF DATA: Data on the Financial Reporting File Balances Report is listed according to General Ledger Account Number within fund within agency.

Volume No. 3 - Automated System Applications	TOPIC NO. <b>70365</b>
Function No. 70300 - FAACS Online	TOPIC <b>REPORTS</b>
	DATE 9/1/93

RUN DATE 08/03/91  
 RUN TIME 11:18:31  
 REPORT PAGE 103

PROGRAM - FACT30  
 REPORT - FACT30  
 AGENCY PAGE 1

002 DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
 AS OF 08/31/91

FUND	GLA NR	BEGINNING BALANCE	DEBITS	CREDITS	ENDING BALANCE
1500	366	12,366.26	.00	.00	12,366.26
1500	369	8,161.00-	.00	.00	8,161.00-
1500	370	4,364,784.36	.00	.00	4,364,784.36
1500	371	2,275,722.35-	.00	.00	2,275,722.35-
1500	796	2,066,267.26-	.00	.00	2,066,267.26-
TOTAL FD/DET FILE		.00	.00	.00	.00 **
TOTAL FUND FILE		.00	.00	.00	.00 ***
AGENCY TOTAL FILE		.00	.00	.00	.00 ****

LAST PAGE

Volume No. 3 - Automated System Applications	<b>TOPIC NO.</b> <b>70365</b>
Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: SUMMARIZED TOTALS BY ASSET CATEGORIES (FAC307, Option AA1)

DESCRIPTION AND CONTENTS: A monthly report of master file balances by asset category. Information provided for each asset category includes funding amount for controlled assets, disposed controlled assets, capital assets, and disposal capital assets. Two additional options of this report are also available; Option AA2 - Disposed Capital Asset Detail, and Option N/A - Summarized Master Display which provides detail of each asset currently on the master file.

PURPOSE: To facilitate reconciliation between the FAACS Master File and the FAACS Financial Reporting File.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment

FREQUENCY OF DISTRIBUTION: The Summarized Totals by Asset Categories (Option AA1) is distributed on a monthly basis. Option AA2 and N/A are distributed at the request of the agency.

ORDER OF DATA: Data in the report is listed by category within agency.

**NOTE:** Option AA3 presented under section on Physical Control Reports.



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Function No. 70300 - FAACS Online	<b>TOPIC</b> <b>REPORTS</b>
	<b>DATE</b> 9/1/93

REPORT NAME: TRANSACTION ACTIVITY SUMMARY REPORT (FAC82001)

DESCRIPTION AND CONTENTS: An annual summary of all transactions for capitalized assets entered into the Fixed Asset Accounting and Control System. The Transaction Activity Summary Report provides the user with an annual summary of the CARS Interface Activity Reports (FAC710) issued throughout the year. (For a discussion of FAC710, see FAACS Manual Section 70900, page 6.)

PURPOSE: To facilitate reconciliation between CARS and FAACS.

ASSET CATEGORIES: Land  
Buildings  
Improvements Other Than Buildings  
Equipment (Capitalized Only)

FREQUENCY OF DISTRIBUTION: The Transaction Activity Summary Report is an annual report distributed at year-end.

ORDER OF DATA: Activity on the Transaction Activity Summary Report is listed according to asset category. Within asset category, activity is listed according to asset identification number within transaction code.

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Function No. 70300 - FAACS Online	TOPIC  REPORTS
	DATE  9/1/93

COMMONWEALTH OF VIRGINIA - DEPT OF MEDICAL ASSISTANCE SERVICES FIXED ASSET ACCOUNTING AND CONTROL SYSTEM TRANSACTION ACTIVITY SUPPORT REPORT JULY 31, 1990										GA10 F11		RUN DATE 7/31/90 RUN TIME 15:59:29 REPORT PAGE 5,931			
PROGRAM - FAC20 REPORT - FAC2001 AGENCY PAGE 200														AGENCY NO. 602	
ASSET CATEGORY 4 - EQUIPMENT														(CONT)	
TRAN CODE	ID NUMBER	FUND	PROGRAM	PROJECT	NOMENCLATURE	LIST NO	AGENCY VOUCHER NO	PO/REQ	FY/FM	FUNDING SOURCE	TRANS AMOUNT				
640A	000005418	1500	456	00000	07410005100	CC159			89/08	20	1,532.16-				
640A	000005419	1500	456	00000	07410005100	CC159			89/08	40	1,532.16-				
640A	000005419	1500	456	00000	07410005100	CC159			89/08	20	1,532.16-				
640A	000005420	1500	456	00000	07410004400	0000A169	0000694M	89-035	90/02	40	137.31-				
640A	000005423	1500	456	00000	07410004400	0000A169	0000694M	89-035	90/02	40	137.31-				
640A	000005460	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005460	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005462	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005462	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005464	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005464	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005466	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005468	1500	456	00000	07410011700	0000A162			89/10	20	159.38-				
640A	000005468	1500	456	00000	07410011700	0000A162			89/10	40	159.38-				
640A	000005470	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005470	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005472	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005472	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005474	1500	456	00000	07410011700	CC158			89/10	40	159.38-				
640A	000005474	1500	456	00000	07410011700	CC158			89/10	20	159.38-				
640A	000005521	1500	456	00000	07410011700	0000A169	0000694M	89-035	90/02	40	49.59-				
640A	000005522	1500	456	00000	07410011700	0000A169	0000694M	89-035	90/02	40	49.59-				
640A	000005740	1500	456	00000	07410011700	A189	3969	A000488	90/01	40	67.47-				
640A	000005740	1500	456	00000	07410011700	A189	3969	A000488	90/01	40	67.47-				
TOTAL FOR TRANSACTION CODE 646											25,979.09-				
TOTAL FOR ASSET CATEGORY 4											2,979,519.32				
TOTAL FOR AGENCY 602											2,993,281.83				

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	<b>DATE</b> 9/1/93

## 900 Distribution and Requests for Reports Procedures

The intended distribution is for each FAACS report to be sent to the individual agencies. Additional distribution procedures will be developed during FAACS implementation for local FAACS users. Detail and Summary FAACS users will receive system reports following the current CARS distribution procedures.

If an agency wishes to request a report which is not ordinarily run as part of the update or monthly reports, the agency needs to submit a report request form to the FAACS staff. A copy of the form follows this subsection. Please complete all the information at the top of this form; i.e., Agency name, Agency number, etc. The form must also have the appropriate signature. This can be the agency fiscal officer or someone who is authorized to request these reports.

The agency indicates the frequency of the report request by using the codes given on the report request form: W=Weekly, Q=Quarterly, M=Monthly, A=Annually, and R=As Requested. A or Annually indicates that the agency wishes to receive the report at the end of the fiscal year. R or As Requested indicates that the agency wishes to receive the report on request.

Please enter the report number, the name of the report and the frequency desired in the spaces designated at the bottom of the page.

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### FAACS Report Request Form

Agency Name: \_\_\_\_\_

Agency Number: \_\_\_\_\_

Fiscal Officer: \_\_\_\_\_

Telephone Number: SCATS \_\_\_\_\_ Local \_\_\_\_\_

\*\*\*\*\*

Our agency would prefer to receive reports pertaining to the Fixed Asset Accounting and Control System at the time intervals designated below.

Signature: \_\_\_\_\_  
Fiscal Officer

#### Report Frequency Availability

W = Weekly      M = Monthly      Q = Quarterly  
A = Annually      R = As Required

\* The FAC 731, FAC 732, and FAC 733 reports are available only at year-end.

The FAC 730 report will be sent to you monthly. The FAC 250 and FAC 270 are automatic system control reports generated when your input has been processed.

	<u>Report Number</u>	<u>Report Name</u>	<u>Frequency Desired</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

As your report requirements change, please submit a new list so that FAACS can continue to be responsive to your needs.



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## 1000 CARS Reports - General

CARS reports will be the agencies' source of financial accounting data for reporting general fixed asset account groups on their annual financial statements. All accounting entries related to fixed assets will be processed into FAACS and automatically update CARS reports. CARS will provide the following data related to fixed assets to meet the financial disclosure requirements:

- Major Asset Categories (by general ledger account)
- Accumulated Depreciation
- Additions, Deletions
- Investment in General Fixed Asset Credit (governmental fund)

The interface between FAACS and CARS is to provide State agencies with one source of information for developing their annual and interim financial statements. The following CARS reports will be effected by the FAACS/CARS interface:

- CARS 0402-Trial Balance of the General Ledger Accounts (options B1, C1, D1, and E1).
- CARS 1040-Fund Ledger Account Analysis.

## 1100 Trial Balance - CARS 0402

- The CARS 0402 Option B1 Trial Balance by agency by fund detail will be the source of information for the individual agencies to develop their financial statements. The General Fixed Asset Account Group will be individually reflected on the report for inclusion in agency financial statements. The CARS 0402, Option B1 should, for fixed asset GLA's, be the same as the FAC730 for the agency. The Option C-1, breaks by project for each agency, fund, and fund detail. The CARS 0402 options D1 and E1 trial balance by fund/fund detail will be the Comptroller's source of information for meeting financial disclosure requirements for fixed assets. Option D1 should, for fixed asset GLA's, be the same as in FAC740.

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# 1101 Trial Balance - CARS 0402 Option B1

ACTR 0402 OPTIONS: B1  
 DAILY  
 (CH)-CYCLE B  
 RUN DATE 08/25/89 08:14 A.M.  
 COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS  
 DEPARTMENT OF ACCOUNTS  
 TRIAL BALANCE OF GENERAL LEDGER ACCOUNTS BY AGENCY/FUND DETAIL  
 AS OF 08/24/89  
 AGENCY NO : 181  
 AGENCY PAGE : 2  
 REPORT PAGE : 84  
 REQUEST NO. ACTR0402 D 11

FUND NO	GLA NO	ACCOUNT TITLE	BEGINNING BALANCE	DEBITS	CREDITS	ENDING BALANCE	GLA NO
0720	101	CASH WITH THE TREASURER OF VA	27,900,000.00	.00	.00	27,900,000.00	101
	800	FUND BALANCE	27,900,000.00	.00	.00	27,900,000.00	800
TOTAL			.00	.00	.00	.00	
1500	370	EQUIPMENT	2,275,710.08	8,886.76	2,000.00	2,264,823.30	370
	371	ACCUMULATED DEPRECIATION - EQU	767,580.87	1,285.71	10,974.23	755,320.93	371
	798	INVESTMENT IN GENERAL FIXED AS	1,508,129.19	8,974.23	7,601.05	1,508,502.37	798
	800	FUND BALANCE	.00	.00	.00	.00	800
TOTAL			.00	16,575.28	16,575.28	.00	

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# 1101 Trial Balance - CARS 0402 Option C1

COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS									
DEPT OF CONSERVATION AND RECREATION									
TRIAL BALANCE OF GENERAL LEDGER ACCOUNTS BY AGENCY/FUND DETAIL/PROJECT									
AS OF 06/28/93									
ACTR 0402 OPTIONS: C1									
DAILY									
(PM)-CYCLE 0									
RUN DATE 06/29/93 04:57 A.M.									
AGENCY NO. : 199									
AGENCY PAGE: 23									
REPORT PAGE: 437									
REQUEST NO. ACTR0402 D 04									
FUND NO	PROJT	GLA NO	ACCOUNT TITLE	BEGINNING BALANCE	DEBITS	CREDITS	ENDING BALANCE	GLA NO	
1000	66469	899	CONTRA STATISTICAL RECORDS	4,000.00	.00	.00	4,000.00	899	
		901	EXPENDITURES	4,000.00	.00	.00	4,000.00	901	
		982	CASH TRANSFER IN - NON-6F	2,024.12CR	.00	1,975.88CR	4,000.00CR	982	
66470		101	CASH WITH THE TREASURER OF VA	.00	.00	3,323.16CR	3,323.16CR	101	
		890	AGY INTERNAL BUDGET-ORIGINAL	23,557.00CR	.00	.00	23,557.00	890	
		899	CONTRA STATISTICAL RECORDS	23,557.00	.00	.00	23,557.00	899	
		901	EXPENDITURES	.00	3,323.16	.00	3,323.16	901	
66471		101	CASH WITH THE TREASURER OF VA	4,014.00	2,413.00	.00	6,427.00	101	
		961	REVENUE	4,014.00CR	.00	2,413.00CR	6,427.00CR	961	
66472		101	CASH WITH THE TREASURER OF VA	29,323.00CR	34,490.00	40,225.00CR	35,058.00CR	101	
		890	AGY INTERNAL BUDGET-ORIGINAL	105,116.00CR	.00	.00	105,116.00CR	890	
		899	CONTRA STATISTICAL RECORDS	105,116.00	.00	.00	105,116.00	899	
		901	EXPENDITURES	48,222.00	35,058.00	.00	83,280.00	901	
		961	REVENUE	18,899.00CR	5,167.00	34,490.00CR	48,222.00CR	961	
66473		101	CASH WITH THE TREASURER OF VA	30,502.49	14,720.26	23,866.63CR	21,356.32	101	
		890	AGY INTERNAL BUDGET-ORIGINAL	549,320.00CR	.00	.00	549,320.00CR	890	
		899	CONTRA STATISTICAL RECORDS	549,320.00	.00	.00	549,320.00	899	
		901	EXPENDITURES	293,462.31	23,866.63	239,50CR	317,089.44	901	
		902	EXPENDITURE REFUNDS	.00	.00	8,351.74CR	8,351.74CR	902	
		961	REVENUE	323,965.00CR	.00	6,129.00CR	330,094.00CR	961	
66474		101	CASH WITH THE TREASURER OF VA	46,456.65CR	46,456.65	9,103.73CR	9,103.73CR	101	
		890	AGY INTERNAL BUDGET-ORIGINAL	75,307.00CR	.00	.00	75,307.00CR	890	
		899	CONTRA STATISTICAL RECORDS	75,307.00	.00	.00	75,307.00	899	
		901	EXPENDITURES	72,886.35	9,103.73	.00	81,990.08	901	
		982	CASH TRANSFER IN - NON-6F	26,429.70CR	.00	46,456.65CR	72,886.35CR	982	
66475		101	CASH WITH THE TREASURER OF VA	9,003.72CR	958.00	4,229.48CR	12,275.20CR	101	
		890	AGY INTERNAL BUDGET-ORIGINAL	100,000.00CR	.00	.00	100,000.00CR	890	
		899	CONTRA STATISTICAL RECORDS	100,000.00	.00	.00	100,000.00	899	
		901	EXPENDITURES	22,172.54	4,229.48	958.00CR	25,448.02	901	
		982	CASH TRANSFER IN - NON-6F	13,172.82CR	.00	.00	13,172.82CR	982	
66476		101	CASH WITH THE TREASURER OF VA	171.44CR	171.44	.00	.00	101	
		961	REVENUE	9,318.20CR	.00	171.44CR	9,489.64CR	961	
		983	CASH TRANSFER OUT - NON-6F	9,489.64	.00	.00	9,489.64	983	
66477		101	CASH WITH THE TREASURER OF VA	42,020.00	.00	5,389.00CR	36,631.00	101	
		901	EXPENDITURES	11,980.00	5,389.00	.00	17,369.00	901	
		961	REVENUE	54,000.00CR	.00	.00	54,000.00CR	961	
66481		101	CASH WITH THE TREASURER OF VA	24,610.00	12,521.00	.00	37,131.00	101	

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# 1102 Trial Balance - CARS 0402 Option D1

ACTR 0402 OPTIONS: D1 MONTHLY (PM)-CYCLE M RUN DATE 11/08/88 08:02 A.M				COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS TRIAL BALANCE OF GENERAL LEDGER ACCOUNTS BY FUND DETAIL AS OF 10/31/88				AGENCY NO PAGE 158 REQUEST NO ACTR0402 D 03							
FUND : 07 TRUST AND AGENCY FUND DETAIL: 06 EQUIPMENT TRUST FUND															
GLA NO	ACCOUNT TITLE	BEGINNING BALANCE	TRANSACTIONS		CREDITS		ENDING BALANCE	GLA NO							
370	EQUIPMENT	119,406 78	(00)		(00)		119,406 78	370							
371	ACCUMULATED DEPRECIATION - ECU	8,921 66CR	(00)		(00)		8,921 66CR	371							
791	DEPRECIATION EXPENSE - PROPRIETIA	00	(00)		(00)		00	791							
797	INVESTMENT IN FIXED ASSETS - PRO	110,485 12CR	(00)		(00)		110,485 12CR	797							
800	FUND BALANCE	00	(00)		(00)		00	800							
TOTAL															

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# 1103 Trial Balance - CARS 0402 Option E1

ACTR 0402 OPTIONS: E1		COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS		AGENCY NO		000	
MONTHLY		TRIAL BALANCE OF GENERAL LEDGER ACCOUNTS BY FUND		REQUEST NO		PAGE	
(PM)-CYCLE M		AS OF 10/31/88		ACTR0402 D		03	
RUN DATE 11/05/88 08:02 A M							
FUND		: 18 GENERAL FIXED ASSET ACCOUNT GROUP					
GLA NO	ACCOUNT TITLE	BEGINNING BALANCE	DEBITS	CREDITS	ENDING BALANCE	GLA	
365	LAND	184,441,415 91	444,564,124 86	(00)	184,441,415 91	000	
366	BUILDINGS	664,717,583 94	927,461,811 81	(00)	664,717,583 94	000	
367	ACUM DEPREC - IMPROVEMENTS BUI	63,010,932 31CR	(00)	13,261,540 00	605,500,164 77	000	
368	IMPROVEMENTS OTHER THAN BUI	123,272,857 15	(00)	(00)	61,012,415 15	000	
369	ACCUMULATED DEPRECIATION - BUI	260,225,873 68CR	(00)	497,354,240 00	231,269,815 65	000	
370	EQUIPMENT	406,961,329 93	145,754,349 57	2,860,589 51CR	260,271,227 400 00	000	
371	ACCUMULATED DEPRECIATION - EQU	226,274,970 58CR	2,458,310 94	1,238,150 31	1,227,855,089 83	000	
372	CONSTRUCTION IN PROGRESS	29,749,567 95	2,207,087 50	521,193 400 00	27,271,579 85	000	
798	INVESTMENT IN GENERAL FIXED AS	939,670,978 31CR	2,654,047 52	148,844,187 340 00	29,415,405 00	000	
000	FUND BALANCE	00	751,498,834 86	751,498,834 86CR	148,844,187 340 00	000	
TOTAL							

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### **1200 Fund Ledger Account Analysis CARS 1040**

The CARS 1040 will carry the fixed asset account group balances and the transactions that affect the major asset categories. This will provide the agency and the Comptroller's Office with an audit trail between FAACS and CARS by providing a beginning balance and a listing of each transaction that affected the account and an ending balance.

Only entries into FAACS can update or adjust the general fixed asset group accounts maintained in CARS. This is to ensure that FAACS and CARS will remain balanced and auditable. For further explanations see CAPP Topic No. 70360, "Interface Requirements."

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# 1200 Fund Ledger Account Analysis CARS 1040

ACTS 1040 OPTION: 4  
 SPECIAL (PM)  
 RUN DATE 11/09/88 10:02 A.M.  
 COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS  
 DEPARTMENT OF ACCOUNTS  
 FUND LEDGER ACCOUNT ANALYSIS  
 AS OF 10/31/88  
 AGENCY NO 151  
 AGENCY PAGE 1  
 REPORT PAGE 2108  
 REQUEST NO.

POST DATE	BATCH IDENT	CUR DOC/SFA REF DOC/SFA AGY LIST NO	PCN PROJ	PURPOSE TC RM	DEBIT	CREDIT
...	GLA 800 FUND BALANCE	..... BEGINNING BALANCE	00	00	00	00
...	GLA 800 FUND BALANCE	..... TOTAL ENTERED	00	00	00	00
...	GLA 800 FUND BALANCE	..... TOTAL ENDING BALANCE	00	00	00	00
...	GLA 892 CENTRAL/OUTSIDE BUDGET - ORIGINAL	..... BEGINNING BALANCE	00	39,979,067 00	00	00
...	GLA 892 CENTRAL/OUTSIDE BUDGET - ORIGINAL	..... TOTAL ENTERED	00	00	00	00
...	GLA 892 CENTRAL/OUTSIDE BUDGET - ORIGINAL	..... TOTAL ENDING BALANCE	00	00	00	00
...	GLA 893 CENTRAL/OUTSIDE BUDGET - ADJUSTED	..... BEGINNING BALANCE	00	00	00	00
...	GLA 893 CENTRAL/OUTSIDE BUDGET - ADJUSTED	..... TOTAL ENTERED	00	00	00	00
...	GLA 893 CENTRAL/OUTSIDE BUDGET - ADJUSTED	..... TOTAL ENDING BALANCE	00	00	00	00
...	GLA 899 CONTRA STATISTICAL RECORDS	..... BEGINNING BALANCE	00	39,979,067 00	00	00
...	GLA 899 CONTRA STATISTICAL RECORDS	..... TOTAL ENTERED	00	00	00	00
...	GLA 899 CONTRA STATISTICAL RECORDS	..... TOTAL ENDING BALANCE	00	00	00	00

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### **1300 Listing of Potential Fixed Assets (CARS 0462)**

CARS 0462 will be providing a weekly listing of transactions that are potential fixed assets. The key to the listing will be the major object code level for capital items. This report is a tool to aid agencies in monitoring new acquisitions to determine if the item should be capitalized. This report should be utilized by the individual charged with property management function to ensure she/he is being notified of fixed assets acquisitions. This report will not update FAACS. Agencies must complete the proper accounting input forms to update the fixed asset data maintained in FAACS or in their agency based systems. The 462 provides information on expenditures charged to CARS in the amount of \$500.00 or greater, that carry fixed asset object codes.



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### 1300 Listing of Potential Fixed Assets (CARS 0462)

ACTR 0462  
 WEEKLY  
 (CH)-CYCLE V  
 RUN DATE 10/01/88 03:30 A.M.  
 COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS  
 SECRETARY OF ECONOMIC DEVELOPMENT  
 ... POTENTIAL FIXED ASSET REPORT ...  
 AS OF 09/30/88

AGENCY NO : 182  
 AGENCY PAGE : 1  
 REPORT PAGE : 181  
 REQUEST NO ACTR0462 A 00

ANY LIST NO VOUCHER NO	PG NO VOUCH DATE	OBJ CD FUND	PGM/SUB-PM PROJECT	ELEMENT CT CD	TRANS AMOUNT T/C	VENDOR ID	... DESCRIPTION OF ... NON CAPITALIZED ITEMS
BATCH ID: A192880919X011							
00000011		1253	719/01	00	80.00		
00000027	09/19/88	0100	00000		324		
.... AGENCY TOTAL					80.00	....	

Master/Bus / Non Capital

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### **1400 Potential Fixed Assets - Selected Items (CARS 0463)**

The weekly CARS 0463 "Potential Fixed Assets - Selected Items" accompanies the CARS 0462 "Potential Fixed Asset Report" and is a turnaround document which lists transactions with a dollar value equal to or greater than \$5,000.00. FAACS Central Users are required to return the CARS 0463 report to the Department of Accounts, FAACS section within two weeks of the run date of the report.

For each item listed on the CARS 0463 report that should be capitalized, the agency should provide FAACS forms 1 and 2 with, at a minimum, the following information:

- agency number
- asset category
- FAACS ID number; and
- funding amount

If any item listed on the CARS 0463 should not be capitalized, the agency is required to submit an exception explanation. Local and Summary users are excluded from having to return the CARS 0463 report, but should continue to use the CARS 0462 as a tool for ensuring that all acquisitions and related costs are recorded in their systems.

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# 1400 Potential Fixed Assets - Selected Items (CARS 0463)

ACTR 0463  
WEEKLY  
(CN)-CYCLE W  
RUN DATE 07/03/93 10:06 P.M.

COMMONWEALTH ACCOUNTING AND REPORTING SYSTEM / CARS  
DEPARTMENT OF ACCOUNTS  
\*\*\* POTENTIAL FIXED ASSETS - SELECTED ITEMS \*\*\*  
AS OF 07/03/93

AGENCY NO. : 151  
AGENCY PAGE : 1  
REPORT PAGE : 13  
REQUEST NO. ACTR0463 A 00

\*\*\*\*\*  
\*\* SELECTED ITEMS HAVE BEEN EXTRACTED FROM THE POTENTIAL FIXED ASSET  
\*\* REPORT, AS OF 07/03/93, THAT MAY QUALIFY FOR CAPITALIZATION IN THE  
\*\* FIXED ASSET ACCOUNTING AND CONTROL SYSTEM (FAACS).  
\*\*  
\*\* PLEASE EXAMINE YOUR RECORDS: PROVIDE THE INFORMATION REQUESTED BELOW  
\*\* AND RETURN THIS REPORT TO THE DEPARTMENT OF ACCOUNTS, FAACS SECTION,  
\*\* WITHIN TWO WEEKS OF THE REPORT DATE.  
\*\*  
\*\* IF YOU NEED ASSISTANCE IN DETERMINING WHETHER THE ASSET QUALIFIES FOR  
\*\* CAPITALIZATION, REFER TO SECTION 20, PAGES 18-20, OF THE FAACS POLICIES  
\*\* AND PROCEDURES MANUAL.  
\*\* \*\*\*\*\*

POTENTIAL FIXED ASSET ACTIVITY:


AGY	BATCH ID	FUNDING AMOUNT	AGY	ASSET CATEGORY ID	FAACS ID NUMBER	AGENCY LIST NUMBER	FUNDING AMOUNT	EXPLANATION FOR EXCEPTION
151	A1519306293	457 000010					5,394.00	
151	A1519306303	464 000010					15,330.00	

\*\*\*\* END OF AGENCY \*\*\*\*

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## DOA CONTACT

Assistant Manager, Fixed Assets and Indirect Cost

 (804) 225-2646

FAX (804) 786-3356

 finrept@doa.virginia.gov

## SUBJECT CROSS REFERENCES

CAPP Topic No. 30315, "Nomenclature Codes"

CAPP Topic No. 30505, "Physical Inventory"

CAPP Topic No. 30705, "Surplus Property Management"

CAPP Topic No. 70360, "Interface Requirements"